

MINUTES
Town of Marshall Board of Alderman
Regular Meeting
September 16th, 2019
6:00pm

Alderman in attendance were Billie Jean Haynie, Aileen Payne, Thomas Jablonski, Laura Ponder Smith, Dr. Christiaan Ramsey, Town Administrator Nancy Allen, and Town Attorney Jamie Stokes.

Mayor Jack Wallin called the regular monthly board meeting to order at 6:02pm.

Item 1

Mayor Jack Wallin called for a motion to approve the agenda with an amendment to add Item 4 (a) Downtown Marshall Association-Hollie West and Dr. Lisa Pantzer, under Administrator's Report (l) Letter of Support Environment Enhancement Grant Program, (m) Request form Congressman Mark Meadow's Office for Field Representative Martha Peterson, and add to the return from closed session-Consideration of Resolution of the Town of Marshall Board of Alderman for Local Property Tax Grant Incentive Agreement-Economic Development. Alderman Dr. Christiaan Ramsey made the motion and Alderman Billie Jean Haynie seconded the motion. Motion approved.

Item 2

Mayor Jack Wallin called for a motion to approve the minutes from the Town of Marshall Regular Monthly Board of Alderman Meeting, Monday, August 19th, 2019. Motion was made by Alderman Thomas Jablonski and seconded by Alderman Billie Jean Haynie. Motion approved.

Item 3

Mary Roderick, Land of Sky, presented detailed capital improvement funding sources information for possible grant and/or loan resources. Explained the requirements for CDBG and USDA funding. Mary Roderick highlighted capital improvement meetings that had occurred throughout 2019 with town personnel and Don Byers. Discussion of comprehensive water and sewer study will begin soon and projected timeline of capital improvement projects will be presented at a later date. Mary Roderick will contact the School of Government for assistance with resources. The Town of Marshall's DRAFT Capital Improvement Project List was presented with recommended budget.

Item 4

Don Byers, Byers Environmental, Inc. presented Water/Sewer Report for the month of August 2019 with detailed explanation of the monthly operating reports for treatment facility and gave unaccountable water loss as 20.1%. Water quality reports presented to the board were presented by Don Byers, Byers Environmental, Inc. Information was presented concerning a private industry usage of sewer flow and recommendation of a commercial sewer flow meter for that industry. Detailed explanation of the water sampling of September 5, 2019 event was presented to the Board of Alderman in chart format. Corrective Action Plan from the water event that occurred has been submitted to NC Department of Environment and Natural Resources Division of Water Resources, Public Water Supply Section. Information on the operation of the Hwy 25/70 By-Pass Industrial Park Reservoir Level Control Valve was presented. Current issue is the valve is not operating properly. This situation has been ongoing and The Board of Alderman instructed Don Byers to pursue a solution by the next board meeting. Direction by the Board of Alderman to send notification to McGill and Associates for solution of the issue. Don Byers also informed the Board of Alderman after speaking with four state officials from NC Department of Environment and Natural Resources, the Town of Marshall is not under a moratorium in regards of the water supply usage. Any new development would need to submit their plans for approval to the state division.

Item 4(a)

Hollie West and Dr. Lisa Pantzer, Downtown Marshall Association, gave update on upcoming events in the Town of Marshall. The events include Art on the Island September 28th, Distinguished Gentlemen's Motorcycle Ride September 29th, Health and Wellness Fair October 5th, A Day for Downtown Businesses on October 12th, Business After Hours on Thursday, October 17th with Grand Opening of the Reclaim Store, Oktoberfest for October 19th with lots of activities planned for the island and downtown area, planning grandma and children movie event on October 27th and December 22nd, Safe Treat on October 31st, Fall Clean Sweep planned for the October 28th-November 3rd, Christmas Jingle Mingle December 13th with Santa Claus, Christmas Parade December 14th, Christmas Concert December 19th, and a New Year's Eve event is being planned. Downtown Marshall Association will schedule a planning meeting with the Town of Marshall to discuss the next 4th of July. The Tuesday before Thanksgiving a meal at Mad Co will be happening. Third Thursdays are becoming a huge success with the stores and restaurants opened late.

Item 5

Nancy Allen, Town Administrator, presented administrator's report for the month of August, 2019 which included briefing the Board of Alderman of meetings, events, and monthly administrator calendar. Tax Collection and Water/Sewer Collection Report was presented for August, 2019.

Nancy Allen, Town Administrator, included in the board packet a copy of the Vaughn & Melton pedestrian bridge and fishing pier inspection report located on Blannahasset Island that was conducted on May 20, 2019.

Nancy Allen, Town Administrator provided a copy of "Ordinance Declaring Road Closures for Special Events-Halloween Safe Treat, Christmas Pageant, and Christmas Parade" with amended dates that was approved at the August 19th, 2019 meeting. Christmas Theme for the parade will be "Just Christmas."

Nancy Allen, Town Administrator, presented information pertaining to the opportunity for the Town of Marshall to participate in a merger/regionalization feasibility grant opportunity. Terry Bellamy, Director of Madison County Economic Development, discussed the benefits to participate with the Town of Mars Hill and Town of Weaverville. The Town of Marshall will need to provide an acknowledgement letter which supports the application for funding for a feasibility study and the partnering towns commits to cooperate in the study. Withers Ravenel is the grant writer for the application. Mayor Jack Wallin called for a motion to participate in the study. Alderman Thomas Jablonski made the motion and Alderman Dr. Christiaan Ramsey seconded the motion. Motion approved.

Terry Bellamy, Director of Madison County Economic Development, had presented information to Nancy Allen, Town Administrator, for the Town of Marshall to participate and approve a Resolution in support of Manufacturing Day during National Manufacturing Week which is schedule for September 30th-October 4th, 2019. Mayor Jack Wallin called for a motion to approve the resolution. Alderman Billie Jean Haynie made the motion and Alderman Laura Ponder Smith seconded the motion. Motion approved.

Nancy Allen, Town Administrator, presented information from Madison Early College High School pertaining to the involvement and development of a learning opportunity called "Project Learning Challenge." This project will include revisiting the recreation site on Skyway Drive and researching possibilities for the use of that site. More information will be presented through our Parks and Recreation Board.

Nancy Allen, Town Administrator, present the structural investigation report from SKA Consulting Engineers pertaining to the flood damage to the Town Hall building that occurred on April 19th, 2019. The report details the existing conditions, findings, and recommendation for repair.

Utilities Analysis and Routing Report from Kevin Rogers, Cardno, for Bridge No. 66 over Walnut Creek on State Road #1396(Hunter Creek Road) was provided to the Board of Alderman by Nancy Allen, Town Administrator.

2019 Marshall Watershed Annual conservation Easement Visit Summary letter was included in the administrator's report. Copy of letter will be on file at town hall.

Jessica Hocz presented information for the support of Mountain Valley RC&D for their Marshall Stream Restoration Project. Alderman Thomas Jablonski made the motion to send the letter of support for the Environmental Enhancement Grant Program and seconded by Alderman Laura Ponder Smith. Motion approved.

Mayor Jack Wallin presented a request for Martha Peterson, Field Representative form Congressman Marks Meadows District Office, to use a space for the availability of the public to address needs and issues. Motion was made by Alderman Billie Jean Haynie and seconded by Alderman Laura Ponder Smith to approve the use of space. Motion approved.

Nancy Allen, Town Administrator, informed the Board of Alderman of the opportunity to attend an intermediate level of zoning training at the School of Government in Chapel Hill in the month of October.

Boards Reports

Board of Adjustment – No Meeting

Planning Board – The Planning Board will meet September 24th, 2019.

Parks and Recreation – Parks and Recreation met August 21st, 2019 and September 11th, 2019. Bike Rodeo was Friday, September 13th. The Event involved several agencies in the town and county. The event was a huge success.

Parks and Recreation Board is currently working Madison County Early College High School with Project Challenge Learning Opportunity for the Recreational Site located on Skyway Drive. More information will be presented at the October Board of Alderman meeting.

Department Reports

Fire Department – Report is in packet. The report 15 calls and 2,000 gallons used.

Police Department – Report is in packet. Chief Mike Boone highlighted his report.

Water Department – Report is in packet.

Maintenance Department – Report is in packet. Jamie Chandler highlighted his report.

Zoning Department – Report was presented in the administrator's report.

Finance Department - Report is in packet.

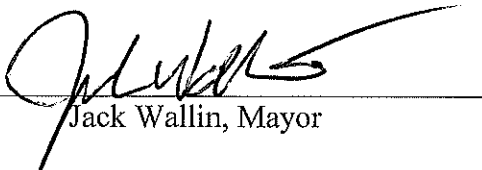
Public Comment

Hollie West, owner of Sweet Monkey, expressed her concern of the recent water issue in the Town of Marshall where her business had to close. She stated she had lost \$4,000.00 of business to this and how do we prevent this in the future.

Mayor Jack Wallin call for a motion for Closed Session for consideration of Economic Development. Motion was made by Alderman Billie Jean Haynie and seconded by Alderman Dr. Christiaan Ramsey. Motion approved.

Alderman Billie Jean Haynie made a motion to return to open session and Alderman Thomas Jablonski seconded the motion. Motion approved.

Mayor Jack Wallin called for a motion to adjourn. Alderman Thomas Jablonski made the motion to adjourn the meeting and Alderman Billie Jean Haynie seconded the motion. Motion approved. Meeting adjourned at 8:03pm.



Jack Wallin, Mayor



Nancy G. Allen, Town Clerk

**RESOLUTION IN SUPPORT OF MANUFACTURING DAY
BY THE TOWN OF MARSHALL**

WHEREAS, North Carolina is home to the largest manufacturing workforce in the Southeast and the 9th largest in the United States, employing more than 470,000 workers representing more than 10 percent of the total workforce; and

WHEREAS, Madison County is home to several manufacturing firms including Advanced Superabrasives Inc., Printpack Medical and Madison Manufacturing and the average manufacturing wage in the county is \$59,248 which makes manufacturing one of the highest paying sectors in the county; and

WHEREAS, manufacturing firms in Madison County support educational institutions including Madison County Schools, AB Tech, Mars Hill University as well as nonprofits and charities in the county; and

WHEREAS, many Madison County residents work in the manufacturing sector in adjoining counties firms like Thermo Fisher Scientific, AvL Technologies, ABB, Altec and many others; and

WHEREAS, Madison County is part of a region ("the region") is home to over 500 manufacturing firms employing over 20,000 individuals with an average wage exceeding \$65,405 and total wages exceeding \$1.3 billion annually; and

WHEREAS, the number of manufacturing jobs in the region is 25% above the national average which comprises 12% of the total employment in the region; and

WHEREAS, manufacturing firms in the region export over \$1.1 billion in goods annually; and

WHEREAS, manufacturing is one of the leading sectors for job growth in the region growing at 6.8% and adding 1,500 jobs in the past year and over 5,000 jobs in the past decade; and

WHEREAS, manufacturing firms in the region have invested more than \$1 billion in capital investment over the past decade; and

WHEREAS, manufacturing accounts for over 20% of the region's \$21 billion economy; and

WHEREAS, manufacturing firms in the region make a wide range of products including automotive and heavy duty truck components, aviation components, plastics, healthcare devices, printing and related support activities, and more; and

WHEREAS, Madison County High School and A-B Tech offer state of-the-art instruction in high demand careers serving the workforce needs of manufacturing employers in the region; and

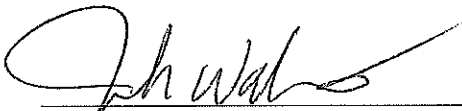
WHEREAS, public schools, community colleges and universities in the region partner with manufacturing firms to develop the highly skilled talent required for today's manufacturing; and

WHEREAS, as part of national Manufacturing Week (the week of September 30 – October 4) and Manufacturing Day (October 4, 2019) thousands of educators, teachers and workforce partners will visit local manufacturing firms to increase awareness of the career opportunities available in this sector; and

NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF MARSHALL as follows:

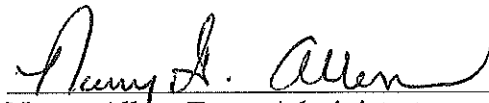
1. That the Town of Marshall strongly support the region's manufacturing sector and is committed to helping manufacturing firms meet their talent needs.
2. That this Board pledges to educate and inform the region about the importance of the manufacturing sector and the Board will support National Manufacturing Week and Manufacturing Day.
3. That this resolution shall be effective upon its adoption.

Adopted this the 16th day of September, 2019.



Jack Wallin, Mayor
Town of Marshall

ATTEST:



Nancy Allen, Town Administrator
Town of Marshall